

Cambridge Cancer Help Centre is seeking a number of new Trustees to strengthen the current Board to support the development of the Centre and enable the organisation to meet the growing challenges it faces.

### **The role of the Board of Trustees**

The role of Trustee is a leadership role within the organisation.

In addition to setting the Centre's vision, the Board of Trustees is responsible for oversight of all affairs of the Centre. Oversight of the various areas is shared among Trustees under the overall leadership of the Chair.

The Board of Trustees meets monthly together with the Centre Manager. In addition, an offsite meeting is held annually to review strategy and set goals for the coming year. In addition to attending these meetings, Trustees are expected to engage as necessary to enable them to exercise oversight for their area(s) of accountability.

The Board has three officers: Chair, Treasurer and Charity Secretary. The number of Trustees in total varies between six and ten.

### **Requirements of Trustees**

The Centre is seeking individuals who:

- have an interest in, or experience of, the provision and improvement of care to those suffering from or affected by cancer
- have experience or an understanding of leadership in a volunteer-based organisation
- are able to think strategically, take the overview and exercise oversight
- are professional in their approach
- are organised and approachable
- have good communication skills

In addition, it would be desirable if candidates were able to bring:

- experience of working as part of a management team
- specific business or organisational skills in one or more of the areas of oversight
- relevant networks within the wider community

Information packs giving further details of the Centre, its governance and operation are available. Please contact [edward.sage@ntlworld.com](mailto:edward.sage@ntlworld.com) or telephone 07803 230507